



**Outdoor Recreation Council of Appalachia**

Jessie Powers, Executive Director

director@baileystrailsystem.org | 740.517.8445

Proudly managing the [Baileys Trail System](#) in Athens County, Ohio

DATE: December 6, 2022

TO: Architect and Engineering Professionals

FROM: Jessie Powers, Executive Director, ORCA

RE: Announcement of Request for Qualifications for Professional Design Services

The Outdoor Recreation Council of Appalachia (ORCA) intends to contract for Engineering and Architectural services potentially utilizing State of Ohio Fund 7031 or 7035 Capital Improvement program administered by the Ohio Department of Natural Resources. Engineering and/or Architectural firms interested in being considered for a contract to provide the required services should reply with a statement of qualifications no later than **January 6, 2023**. Statements received after this deadline will not be considered.

ORCA is seeking Architectural/Engineering services for State of Ohio-funded project. The preliminary project description for the project is attached. A separate Statement of Qualifications is required for each project for which a firm is applying. Statements of Qualifications should include information regarding the firm's history, experience with relevant projects and references.

Please see the attached Instructions to Respondents for further direction. The Instructions to Respondents details the criteria upon which firms will be evaluated. As required by Ohio Revised Code 153.65-71, responding firms will be evaluated and ranked based upon their qualifications. Following this evaluation, representatives of ORCA will enter into contract negotiations with the most highly qualified firm.

Statements of qualifications should be transmitted to:  
Elle Dickerman  
Sustainable Recreation Director, ORCA  
PO Box 61  
Athens, OH 45701

If you have any questions regarding this Request for Qualifications, please feel free to call me at 740-677-0113.



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## **Outdoor Recreation Council of Appalachia Request for Qualifications**

### **Instructions to Respondents**

In responding, please provide the following information:

#### **A. Firm and Individual Qualifications**

- The history of the firm including the year it was founded.
- The educational background of owner and key personnel.
- The experience of owner and key personnel.

#### **B. Proximity to the project site**

- Location and mailing address of the main office and any field office.
- Proximity to project site, in distance.

#### **C. Capacity to Perform Work**

- A narrative describing the firm's experience with the specific nature of the project.
- A narrative of the firm's equipment and facilities.
- Availability of staff to start and complete design and provide technical oversight.
- Preliminary schedule showing the amount of time that your firm believes would be necessary to have the project designed and ready to bid after the Service Agreement begins.
- Preliminary schedule showing the availability of staff to meet design and construction schedule requirements.

#### **D. References**

- A minimum of three references on similar types of projects. If you cannot provide references on similar projects, please provide references on other types of projects. Please include telephone numbers, contact persons, and mailing address.

#### **E. Past Performance for Public Authority**

- Any previous work performed for the Athens, Hocking or Perry County Commissioners or Hocking Athens Perry Community Action.
- Any familiarity that your firm has with the requirements of CDBG funding.



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**F. Affirmative Action**

- Additional points may be awarded to small businesses and businesses owned or controlled by socially and/or economically disadvantaged groups. Please indicate if your firm fits into one of the abovementioned categories.

FOR BAILEYS TRAIL SYSTEM MOUNTAIN BIKE TRAIL BUCHTEL-SNOW  
FORK TRAILHEAD DEVELOPMENT  
CONNECTING TO THE WAYNE NATIONAL FOREST  
ATHENS COUNTY, OHIO

**1. Name of Project: Baileys Trail System Buchtel-Snow Fork Trailhead**

- **Location:** Intersection of OH 78 & OH 685 Buchtel, Ohio approximately 39.463900; -82.176602
- **Description:** Buchtel Snow Fork Trailhead site requires grading and fill for development of a gravel trailhead parking lot, new restroom facilities connected to existing sewer and water systems, new lighting (solar preferred), and a new shelter house with picnic tables. Additionally, the Buchtel-Snow Fork Trailhead will include a bike/pedestrian trail bridge across Snow Fork stream, a mixed gravel and natural surface connector trail from the trailhead on undeveloped land, through a portion of Snow Fork Event Center, and connect to the Baileys Trail System in the Wayne National Forest. Beginner mountain bike optimized portions of the connector trail will be constructed by professional trail builders under contract in coordination with trailhead construction. This trailhead's development includes water sewer and electric utility extensions, which are in



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close proximity to the proposed site. The trailhead is intended to have automobile entrance(s)/ exit(s) on OH SR's 78 and 685.

- The Architecture/Engineering scope of work will include project design, preparation of bidding specifications and drawings, review of bids, pre- and post-construction meetings, construction oversight as required, and obtaining all necessary permits. *The grant administrator will assist in preparation of the bidding documents, advertise for bids in a newspaper of circulation, coordinate the opening of bids, and prepare and maintain all construction contract documents.*
- **Total Project Budget:** \$ 3,002,100
- **Anticipated Source of Funding:**
  - Design: State of Ohio Fund 7031 or 7035 Capital Improvement
  - Construction: potential Appalachian Community Grant award

FOR BAILEYS TRAIL SYSTEM MOUNTAIN BIKE TRAIL CHAUNCEY-DOVER TRAILHEAD DEVELOPMENT  
CONNECTING TO THE WAYNENATIONAL FOREST  
ATHENS COUNTY, OHIO

**2. Name of Project: Baileys Trail System Chauncey-Dover Park Trailhead**

- **Location:** 8433 West Bailey Road, Millfield, OH 45761
- (~ 100 acre Village of Chauncey Park property)
- **Description:** Chauncey-Dover Park Trailhead will add camping at the large trailhead with new restroom and shower facilities extend and connect to existing



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sewer and water systems, new lighting (solar preferred), an equipment storage building, walking trails connecting camp sites to planned a visitor center, develop an open-air educational/entertainment pavilion in the center of Depot trail, a bike washing station, interpretive signage and native landscaping, and re-grade and pave the 0.47 mile Chauncey Depot Trail for ADA accessibility.

- The Architecture/Engineering scope of work will include project design, preparation of bidding specifications and drawings, review of bids, pre- and post-construction meetings, construction oversight as required, and obtaining all necessary permits. *The grant administrator will assist in preparation of the bidding documents, advertise for bids in a newspaper of circulation, coordinate the opening of bids, and prepare and maintain all construction contract documents.*
- **Total Project Budget:** \$ 2,000,000
- **Anticipated Source of Funding:**
- Design: State of Ohio Fund 7031 or 7035 Capital Improvement
- Construction: potential Appalachian Community Grant award
- **Special Requirements or Restrictions:**
  - Meetings with local officials interested in providing input into the design of the project may be required.
  - All work for individual projects must meet state and federal guidelines, codes and standards whenever applicable, including those applicable to State of Ohio Fund 7031 or 7035



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- State of Ohio Wage or Davis-Bacon Wage Rates will apply to any construction labor on this project.
- ORCA will be responsible for all bidding procedures.
- For all projects, the ORCA serves as the “Owner”, pursuant to Joint Use Agreement. However, the individual municipalities will be involved in the process.